

## Application Guidelines

1. The applicant should submit the application form along with a doctor's referral letter to our centre after completing the financial assessment with a medical social worker, or; Alternatively, the applicant should submit a doctor's referral letter along with relevant medical records to our centre. Our social worker will then conduct a financial assessment for the applicant.
2. This programme specifically covers the expenses of palliative care services for terminally ill patients (cancer or organ failure). Any additional medical procedures or nursing services beyond the scope of palliative care should be arranged and paid by the resident.
3. The charges for this programme consist of two parts: the 'Basic accommodation fee' and the 'Other charges'.
  - a. 'Basic Accommodation Fee': This includes medical rounds, nursing care, personal care, and all medications (except expensive drugs like targeted therapy). It also covers adjuvant and alternative treatments, subject to a payment limit determined by the doctor's assessment.
  - b. 'Other Charges': Residents are required to pay these charges based on a percentage of co-payment or make a full self-payment.
4. Applicants with financial difficulties may receive an additional subsidy after assessment by the Centre.
5. The maximum duration of accommodation under this programme is generally six months. Our social worker will regularly review the resident's condition and discuss suitable care arrangements with the resident and their family if their condition remains stable.
6. Successful applicants will be accommodated in a room with four or more residents, and the room arrangement will be determined by the centre.
7. If the bill remains unpaid one month after the due date, it will be considered an automatic discharge, and the overdue fees will be deducted from the deposit.
8. In case of any disputes, the decision of the centre shall be final.

### Sandwich Class Beds Programme



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**Haven of Hope Sister Annie Skau Holistic Care Centre (SASHCC)** is a non-profit, self-financing hospice. Upholding Sister Annie Skau's mission of "**Respecting Life · Impacting Life**," the Centre is dedicated to providing holistic and integrated medical and nursing care, rehabilitation and spiritual support for the frail elderly, chronically ill, and those at the end of life.



The Centre consists of the Wah Wing Block and the Sister Annie Skau Block, offering a total of 100 beds including family suites, private rooms, double rooms, and rooms for 4 to 7 persons. Designed for spaciousness and comfort, the ward floors feature terrace gardens, living rooms, and dining areas, all aimed at creating a warm, tranquil, home-like environment. Additional facilities include a Rehabilitation Centre, rooftop garden, multi-purpose activity room, family health resource corner, chapel,

and farewell room, catering to the physical, psycho-social-spiritual needs of patients and their families. With our trans-disciplinary healthcare team and comprehensive facilities in a serene environment, we are committed to working hand in hand with our patients and their loved ones to "**Embrace the Last Journey with Love**." We strive to bring comfort, dignity, and peace to patients facing frailty, organ failure and even death.

## Service Highlights

### Close Medical Supervision

A team led by palliative care and geriatric specialist physicians and nurses provides 24-hour professional and holistic care. Resident doctors conduct daily ward rounds (except on holidays) to ensure patients receive prompt and effective symptom management and high-quality medical supervision.



### Comprehensive Medical Facilities

The Centre could provide a range of specialized medical services to meet treatment needs of patients, including IV drips and injections (e.g., antibiotics), drainage of ascites, high-flow oxygen therapy, sputum suction, rehabilitation therapy, and care for colostomies and tracheostomies.



### Integrated Psycho-Social-Spiritual Care

Our resident chaplains and social workers provide personalized support to address the emotional, social, and spiritual needs of our patients and their families through pastoral care, casework, communal activities, grief counseling, bereavement support, and volunteer services.



## Sandwich Class Beds Programme

Thanks to the generous donations from benefactors, the **Sandwich Class Beds Programme** has been in operation since 2015. This programme provides partial hospital fee subsidies for terminally ill patients from the "**sandwich class**" — those just outside the social security net — allowing them to receive quality palliative and hospice care in a supportive environment.

## Eligibility Requirements

Applicants must be referred by a medical social worker from the collaborating hospitals or evaluated by our centre's social worker, while meeting all the following conditions:

- Diagnosed with end-stage cancer or organ failure, with a life expectancy of 6 months or less.
- Agreement among the patient, family, and medical team not to pursue cardiopulmonary resuscitation (CPR).
- Passed the household financial assessment:
  - The household financial assessment is primarily based on the income and assets of the applicant and all family members living together.
  - If the combined total of the "assets" and "income in the past 6 months" of the applicant and all family members living together does not exceed the "Household Financial Affordability Limit," the applicant is eligible for admission.
  - When determining the funding amount, the socio-economic background of the applicant and their immediate family members will also be taken into consideration (information provided by the applicant on a voluntary basis).

The "Household Financial Affordability Limit" is used to assess an applicant's affordability through the sum of the following two components. While it is a measure of the applicant's affordability, it does not necessarily reflect the total financial resources available to the applicant. For more details, please contact the social worker.

1. Household Assets Limit (including cash, savings deposits, investments, non-owner-occupied properties, etc.)

No. of Household Members	Household Assets Limit
3 members or below	\$600,000
4 members or above	\$900,000

2. The government has published information regarding the ceiling on household income for the past six months, which cannot exceed 1.75 times the median household income for that period.

## Subsidies and Payments

Subsidy Level	The Percentage of Subsidy	The Percentage of Applicant Payments and Monthly Basic Expenses Cap
Level 1	30% of payment	Patients pay 70% up to HK\$70,000 (the deposit is HK\$75,000)
Level 2	60% of payment	Patients pay 40% up to HK\$39,000 (the deposit is HK\$42,000)